

ResWare/A.S.K. Search Integration User Guide

PURPOSE: To demonstrate how to set up and use the A.S.K. Services search integration. A.S.K. allows users to order searches from ResWare for title abstracts, document recordings, criminal and civil court record searches, UCC/fixture filing and tax lien searches, and corporate and resident agent services.

Note: Before enabling this integration, register with A.S.K. Services, Inc. by calling (888) 416-1313. They will provide the information needed to complete the setup including the office ID, client ID, and URL to access services with a username and password. A.S.K. Services will need to have the ResWare web domain, the *DocumentTypeIDs*, *LienTypeIDs*, and *EasementTypeIDs* for each document they provide to the file, along with the username and password of the partner employee created in this job aid. After completing the setup contained in this job aid, contact Resware Support support@resware.qualia.com to update the configuration files.

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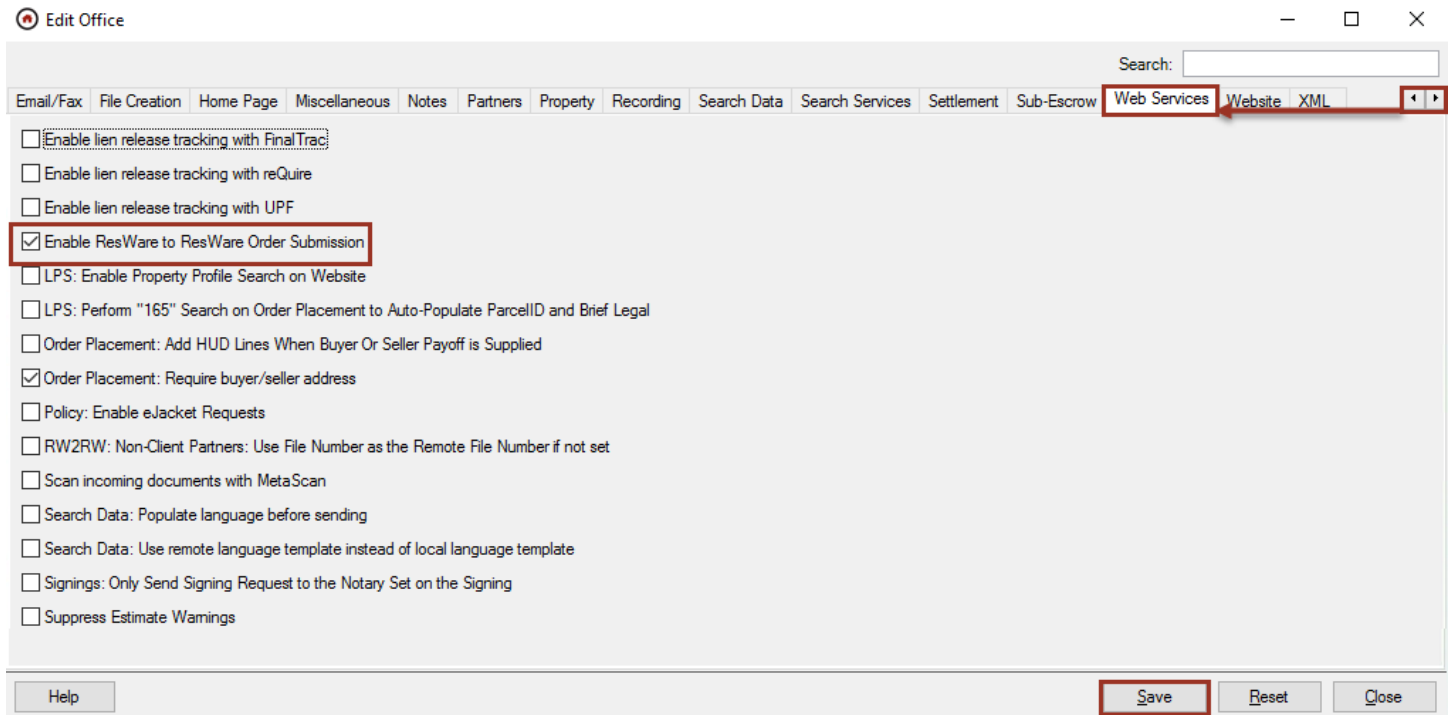
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Enable office option

Admin/General Setup/Offices

- **Highlight the office using this integration and click Edit.**
- **Select the Web Services tab and enable the Enable ResWare to ResWare Order Submission office role.**



Search:

Email/Fax File Creation Home Page Miscellaneous Notes Partners Property Recording Search Data Search Services Settlement Sub-Escrow **Web Services** Website XML

Enable lien release tracking with FinalTrac

Enable lien release tracking with reRequire

Enable lien release tracking with UPF

Enable ResWare to ResWare Order Submission

LPS: Enable Property Profile Search on Website

LPS: Perform "165" Search on Order Placement to Auto-Populate ParcelID and Brief Legal

Order Placement: Add HUD Lines When Buyer Or Seller Payoff is Supplied

Order Placement: Require buyer/seller address

Policy: Enable eJacket Requests

RW2RW: Non-Client Partners: Use File Number as the Remote File Number if not set

Scan incoming documents with MetaScan

Search Data: Populate language before sending

Search Data: Use remote language template instead of local language template

Signings: Only Send Signing Request to the Notary Set on the Signing

Suppress Estimate Warnings

Help **Save** Reset Close

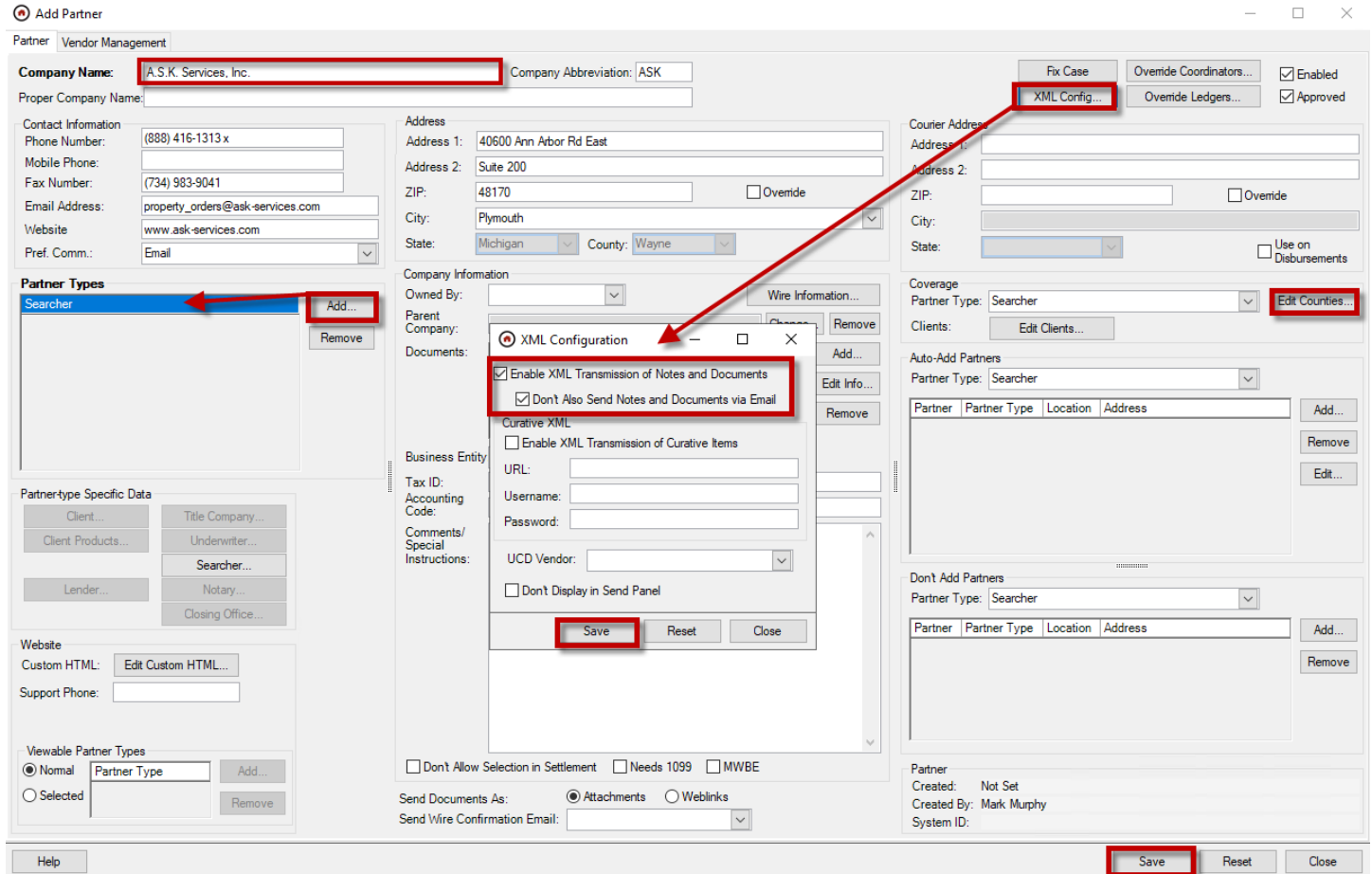
Create an A.S.K. partner

Admin/Partners

- **Click New.**
- **Enter a Company Name, such as A.S.K Services, Inc.**
- **Enter the partner's information and set the Partner Type to Searcher.**
 - **Set the email address to `property_orders@ask-services.com`**
- **Click Edit Counties and enable the partner for the states and counties where the search integration will be used.**

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- **Click XML Config and select Enable XML Transmission of Notes and Documents and Don't Also Send Notes and Documents via Email.**
- **Click Save.**
- **Click Save.**



The screenshot shows the 'Add Partner' window with the following details:

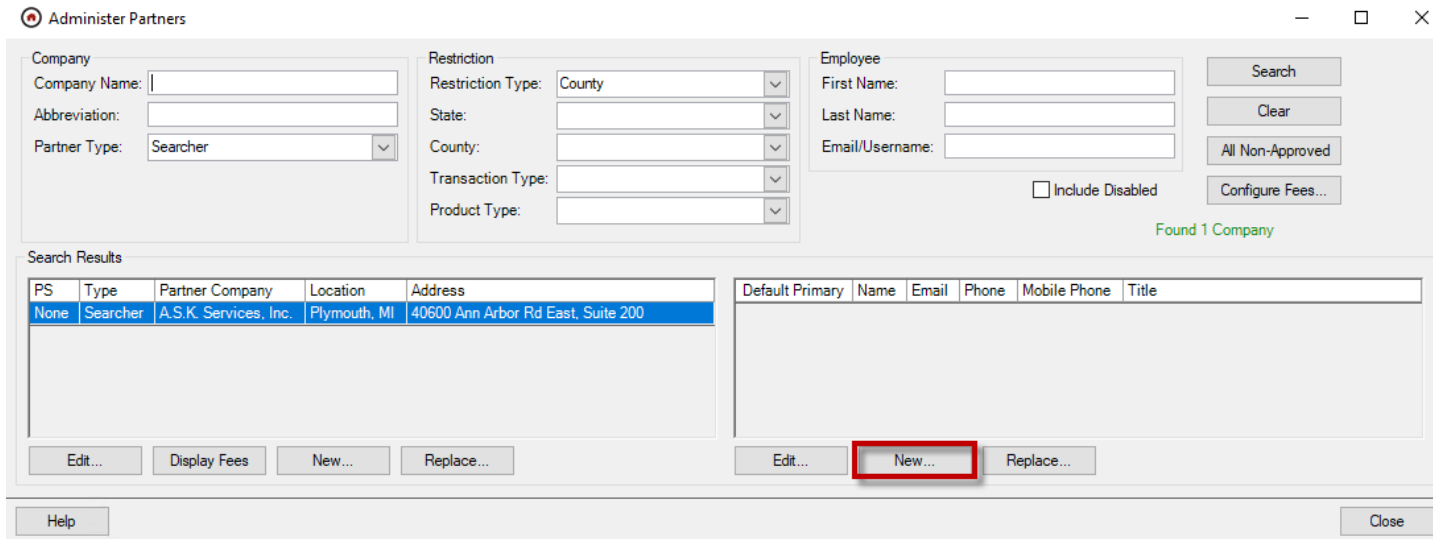
- Company Name:** A.S.K. Services, Inc. (highlighted with a red box)
- Company Abbreviation:** ASK
- Address:** 40600 Ann Arbor Rd East, Suite 200, ZIP: 48170, City: Plymouth, State: Michigan, County: Wayne
- Contact Information:** Phone: (888) 416-1313 x, Mobile, Fax: (734) 983-9041, Email: property_orders@ask-services.com, Website: www.ask-services.com
- Partner Types:** Searcher (highlighted with a red box and an arrow pointing to the 'Add...' button)
- XML Configuration Dialog:**
 - Enable XML Transmission of Notes and Documents
 - Don't Also Send Notes and Documents via Email
 - Enable XML Transmission of Curative Items
 - Don't Display in Send Panel
 - Don't Allow Selection in Settlement
 - Needs 1099
 - MWBE
 - Send Documents As: Attachments Weblinks
 - Send Wire Confirmation Email: [dropdown]
 - Save** (highlighted with a red box)
- Main Window Buttons:** XML Config... (highlighted with a red box), Save (highlighted with a red box), Reset, Close

Create a partner employee

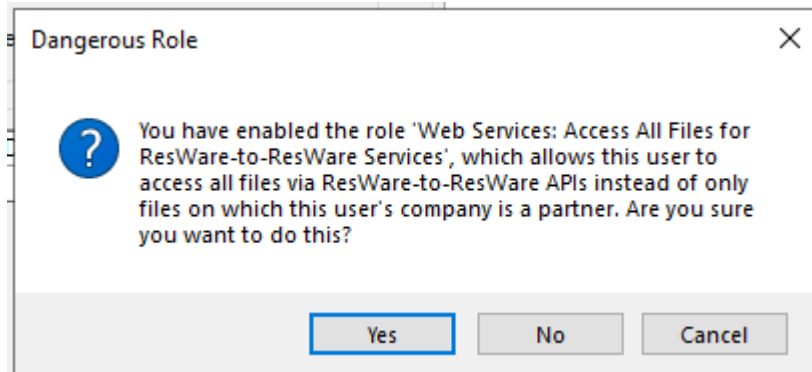
Admin/Partners

- **Highlight the partner created above and click New in the partner employee area.**

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- **Enter a First Name.**
- **Enter an Email Address.**
 - **Set the email address to `property_orders@ask-services.com`**
- **Enable as Primary Contact.**
- **Check Enabled in the Website Access area which allows the web services to be utilized.**
- **Click Generate to populate a Password. This will ensure company-specific password validation rules are met. Write down this password to use in the validation step.**
- **Enable the following Website Roles:**
 - **Web Services: Access All Files for Resware-to-Resware Services**
 - **NOTE: This role triggers an alert, you will need to click Yes to proceed**



- **Web Services: Add Documents**

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- **Web Services: Add Notes**
- **Web Services: Get Documents**
- **Web Services: Get Notes**
- **Web Services: Order Placement**
- **Web Services: Search Files**

▪ **Click Save.**

Add Employee

Name: **First Name:** A.S.K. Integration Services

Contact Information: **Email Address:** property_orders@ask-services.com

Website Access: Enabled

Website Roles:

Perm	Name
<input checked="" type="checkbox"/>	Web Services: Access All Files for ResWare-to-ResWare Services
<input checked="" type="checkbox"/>	Web Services: Add Documents
<input checked="" type="checkbox"/>	Web Services: Add Notes
<input checked="" type="checkbox"/>	Web Services: Get Documents
<input checked="" type="checkbox"/>	Web Services: Get Notes
<input checked="" type="checkbox"/>	Web Services: Order Placement
<input checked="" type="checkbox"/>	Web Services: Search Files

Save Reset Close

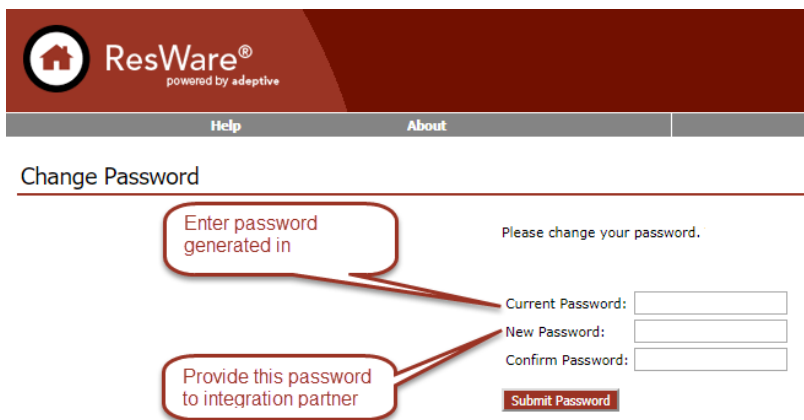
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Password validation

Website

- **After a password is set or reset for a partner employee, the employee is required to enter a new password the next time they access the website. To ensure this integration is set up properly, log into the company's ResWare website with the username and password created in the prior step and create a new password. Provide this new password to A.S.K. Services.**

Note: It may be beneficial to set the expiration date of this password out for an extended period of time on the partner employee setup. Check with company-specific password security protocols to verify this will be acceptable or have a reminder in place to update this password as needed to ensure this integration's service will not be interrupted.



Note: Provide the **Username** and **Password** to A.S.K. Services.

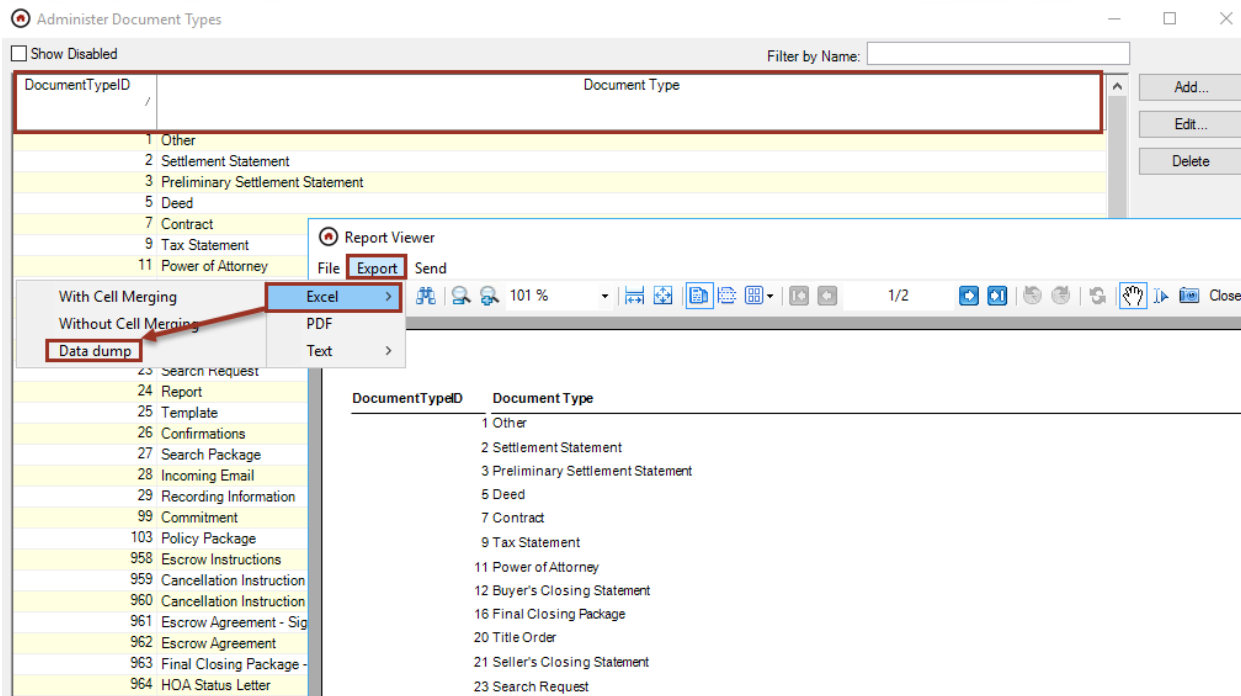
ResWare ID reports

A.S.K. Services needs IDs to return documents and lien information on files. The following steps will generate reports to easily provide this information.

Admin/Document and Templates/Document Types

- **Verify the DocumentTypeID column is visible. If not, right click in the grid, select Show Column and add DocumentTypeID.**
- **Right click in the grid and select View as Report.**
- **Once the report opens, click Export in the Report Viewer taskbar.**
- **Select Excel, then Data dump to generate an excel spreadsheet that can be customized to return only documents directly related to integration needs and allow A.S.K. Services to import the report.**

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DocumentTypeID	Document Type
1	Other
2	Settlement Statement
3	Preliminary Settlement Statement
5	Deed
7	Contract
9	Tax Statement
11	Power of Attorney
23	Search request
24	Report
25	Template
26	Confirmations
27	Search Package
28	Incoming Email
29	Recording Information
99	Commitment
103	Policy Package
958	Escrow Instructions
959	Cancellation Instruction
960	Cancellation Instruction
961	Escrow Agreement - Sig
962	Escrow Agreement
963	Final Closing Package -
964	HOA Status Letter

- **Repeat these steps to generate reports for EasementTypeID's at Admin/Search Data/Easement & Restriction Types and LienTypeID's at Admin/Search Data/Lien & Requirement Types. Provide these reports to A.S.K. Services to map the information they send back to files.**

Create a ResWare to ResWare partner mapping

Admin/Partner-Related/ResWare to ResWare Partner Mappings

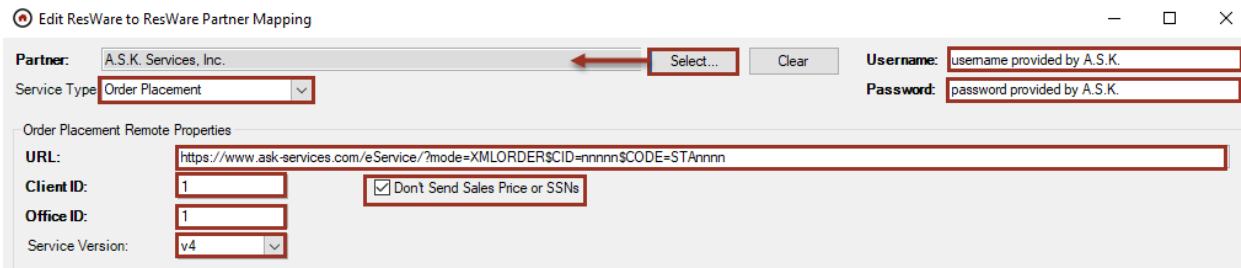
- **Click Add.**



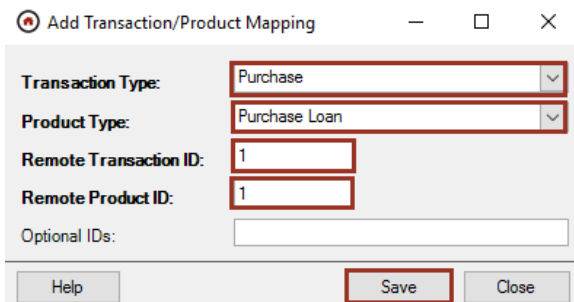
- **Click Search and select the partner created above.**
- **Enter the Username and Password as provided by A.S.K. Services.**
- **Verify the Service Type is set to Order Placement in the drop-down.**
 - **Enter the URL as provided by A.S.K. Services.**

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- (This is a sample URL where nnnnn will be replaced by customer-specific numbers)
- [https://www.ask-services.com/eService/?mode=XMLORDER\\$CID=nnnnn\\$CODE=STAnnnn](https://www.ask-services.com/eService/?mode=XMLORDER$CID=nnnnn$CODE=STAnnnn)).
- Enter the Client ID provided by A.S.K. Services.
- Enter the Office ID provided by A.S.K. Services.
- Select V4 as the Service Version.



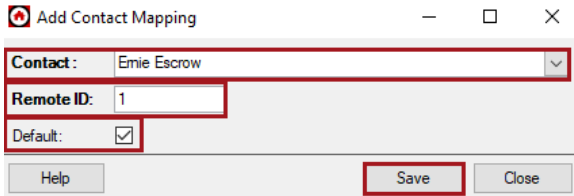
- Click Add in the Transaction/Product Type Mapping area.
- Select a Transaction Type from the drop-down.
- Select a Product Type from the drop-down.
- Enter a 1 as the Remote Transaction ID for the transaction being added.
- Enter a 1 as the Remote Product ID for the product being added.
- Click Save.
- Repeat above steps for each transaction/product type that searches will be ordered through this integration.



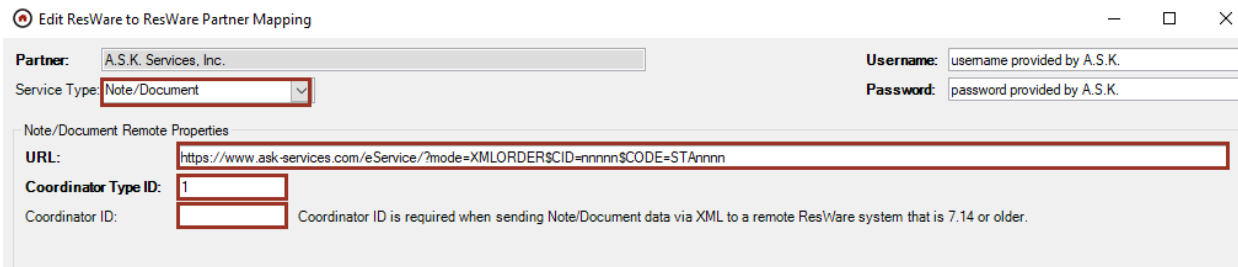
- Click Add in the Primary Contact Mapping area.
- Select a Contact from drop-down; it does not matter which one is chosen.

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- **Enter a 1 as the Remote ID.**
- **Click the Default checkbox.**
- **Click Save.**



- **Change the Service Type that is set in the drop-down to Note/Document.**
 - **Enter the same URL from the prior step as provided by A.S.K. Services.**
 - **Enter 1 as the CoordinatorTypeID.**



- **Click Add in the Document Type Mapping area.**
- **Select the Search Request Document Type from drop-down.**
- **Enter 1 as the Remote ID.**
- **Click Save.**
- **Repeat the above steps for each document type used for this integration based on the services provided.**

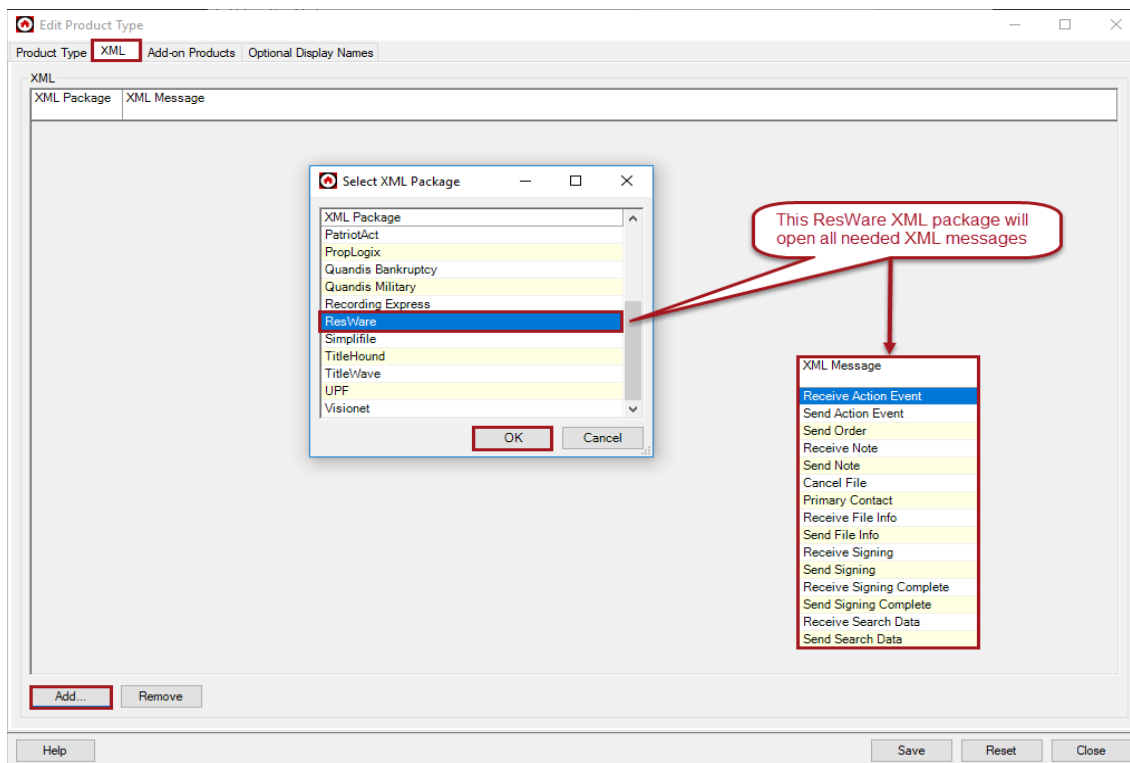


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Set up the XML tab on products

Admin/Action Lists/Product Types

- *Edit each product where A.S.K. Services functionality is needed.*
- *Click the XML tab. If the ResWare XML package already exists on the product, skip to the next product type.*
- *Click Add and select ResWare from the drop-down.*
- *Click OK.*
- *Click Save.*
- *Click Close.*



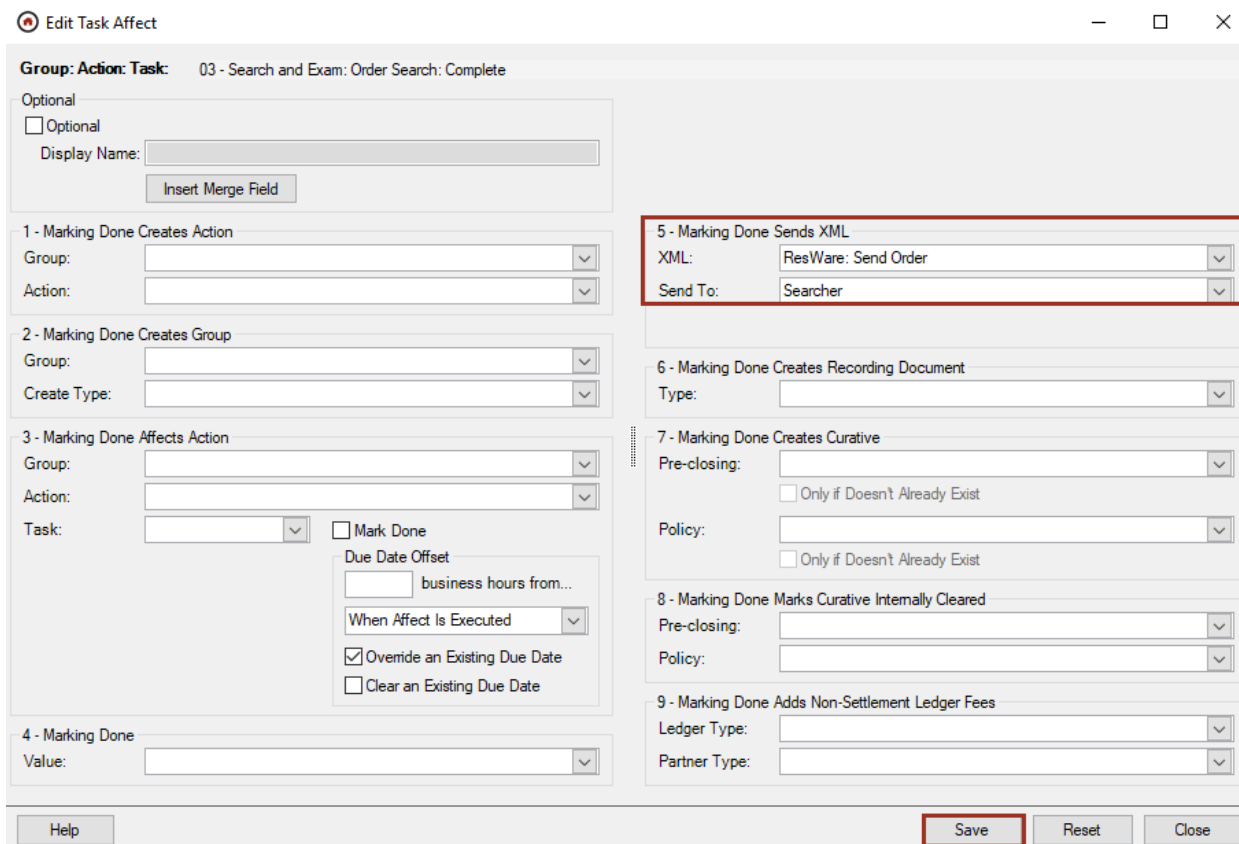
Set up an action and affect to automate order placement with A.S.K. Services

Admin/Action Lists/Action Groups

- *Highlight the action group that has the action that should send the search order request and click Edit Actions.*
- *Highlight the action that should be used to send the request and click Edit Affects.*

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- In either the *Start Task Marked Done Affects* or *Complete Task Marked Done Affects* section, click **Add**.
- Select the following in **5 – Marking Done Sends XML**:
 - Select **ResWare: Send Order** from the **XML** drop-down.
 - Select the **Searcher** partner type from the **Send To** drop-down.
- Click **Save**.



The screenshot shows the 'Edit Task Affect' window with the following configuration for '5 - Marking Done Sends XML':

- Group:** Action: Task: 03 - Search and Exam: Order Search: Complete
- Optional:** Optional, Display Name: [Empty], Insert Merge Field button.
- 1 - Marking Done Creates Action:** Group: [Dropdown], Action: [Dropdown]
- 2 - Marking Done Creates Group:** Group: [Dropdown], Create Type: [Dropdown]
- 3 - Marking Done Affects Action:** Group: [Dropdown], Action: [Dropdown], Task: [Dropdown], Mark Done, Due Date Offset: [Dropdown] business hours from..., When Affect Is Executed: [Dropdown], Override an Existing Due Date, Clear an Existing Due Date.
- 4 - Marking Done:** Value: [Dropdown]
- 5 - Marking Done Sends XML:** XML: ResWare: Send Order, Send To: Searcher (highlighted with a red box).
- 6 - Marking Done Creates Recording Document:** Type: [Dropdown]
- 7 - Marking Done Creates Curative:** Pre-closing: [Dropdown], Only if Doesn't Already Exist, Policy: [Dropdown], Only if Doesn't Already Exist.
- 8 - Marking Done Marks Curative Internally Cleared:** Pre-closing: [Dropdown], Policy: [Dropdown]
- 9 - Marking Done Adds Non-Settlement Ledger Fees:** Ledger Type: [Dropdown], Partner Type: [Dropdown]

Buttons at the bottom: Help, Save (highlighted with a red box), Reset, Close.

- **Note:** For further information on adding to the action workflow, see the additional job aids available on the user group website.

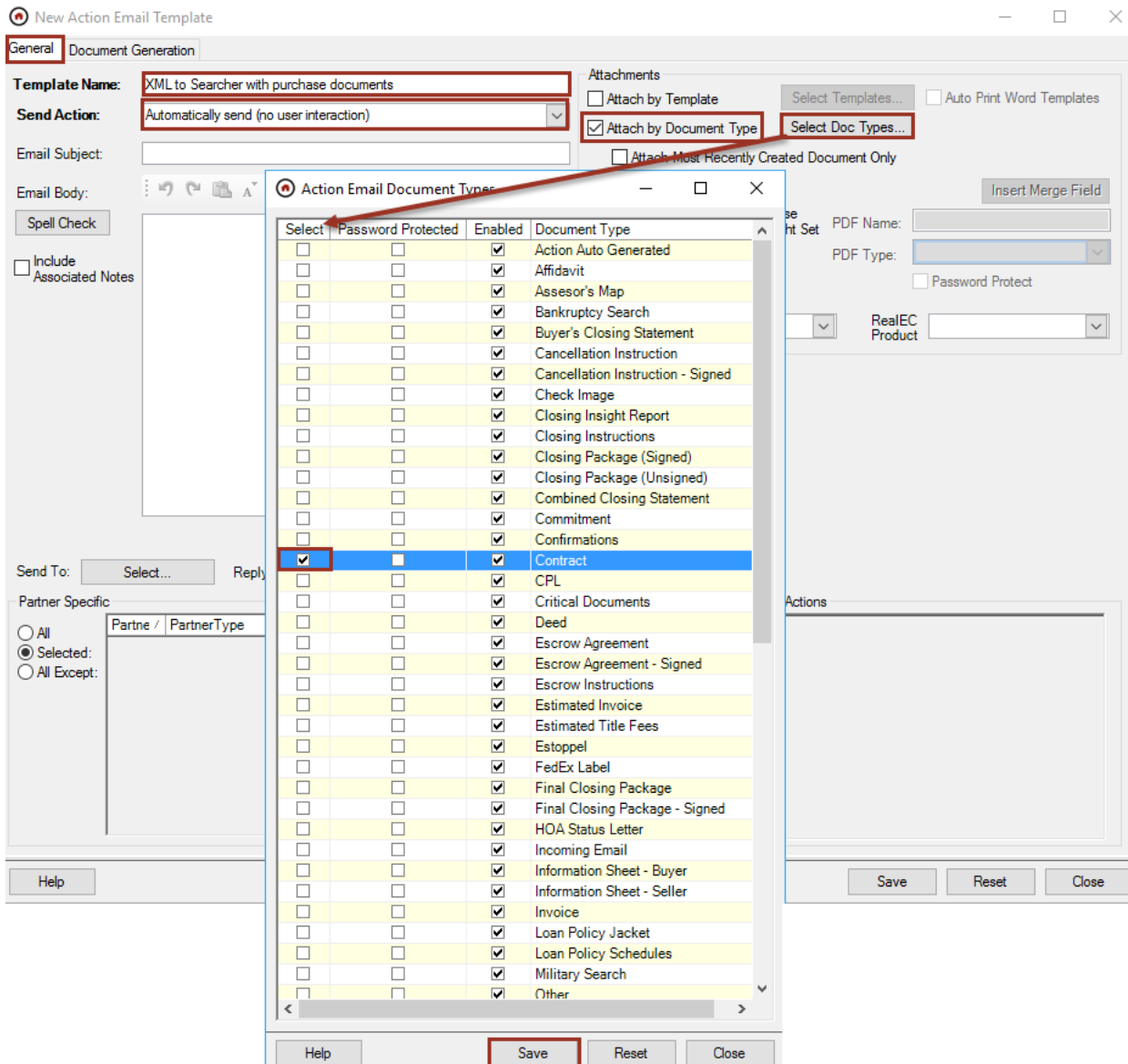
Set up an action to send documents

Documents can be sent to A.S.K. Services at any time using the *File/Note* panel. The following steps will automate sending a document(s) that is routinely sent. In this example, the action created will send the purchase contract document type on completion of the action.

Admin/Action Lists/Email Templates

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- **Click New and enter a Template Name like XML to Searcher with purchase documents.**
 - **Select Automatically send (no user interaction) in the Send Action drop-down.**
 - **Check Attach by Document Type.**
 - **Click Select Doc Types and select the documents to send such as Contract.**
 - **Click Save.**



General Document Generation

Template Name: XML to Searcher with purchase documents

Send Action: Automatically send (no user interaction)

Email Subject:

Email Body:

Spell Check

Include Associated Notes

Send To: Select... Reply

Partner Specific

All

Selected

All Except:

Partne / PartnerType

Attachments

Attach by Template

Attach by Document Type

Attach Most Recently Created Document Only

Select Templates...

Select Doc Types...

Auto Print Word Templates

Insert Merge Field

PDF Name:

PDF Type:

RealEC Product

Actions

Save Reset Close

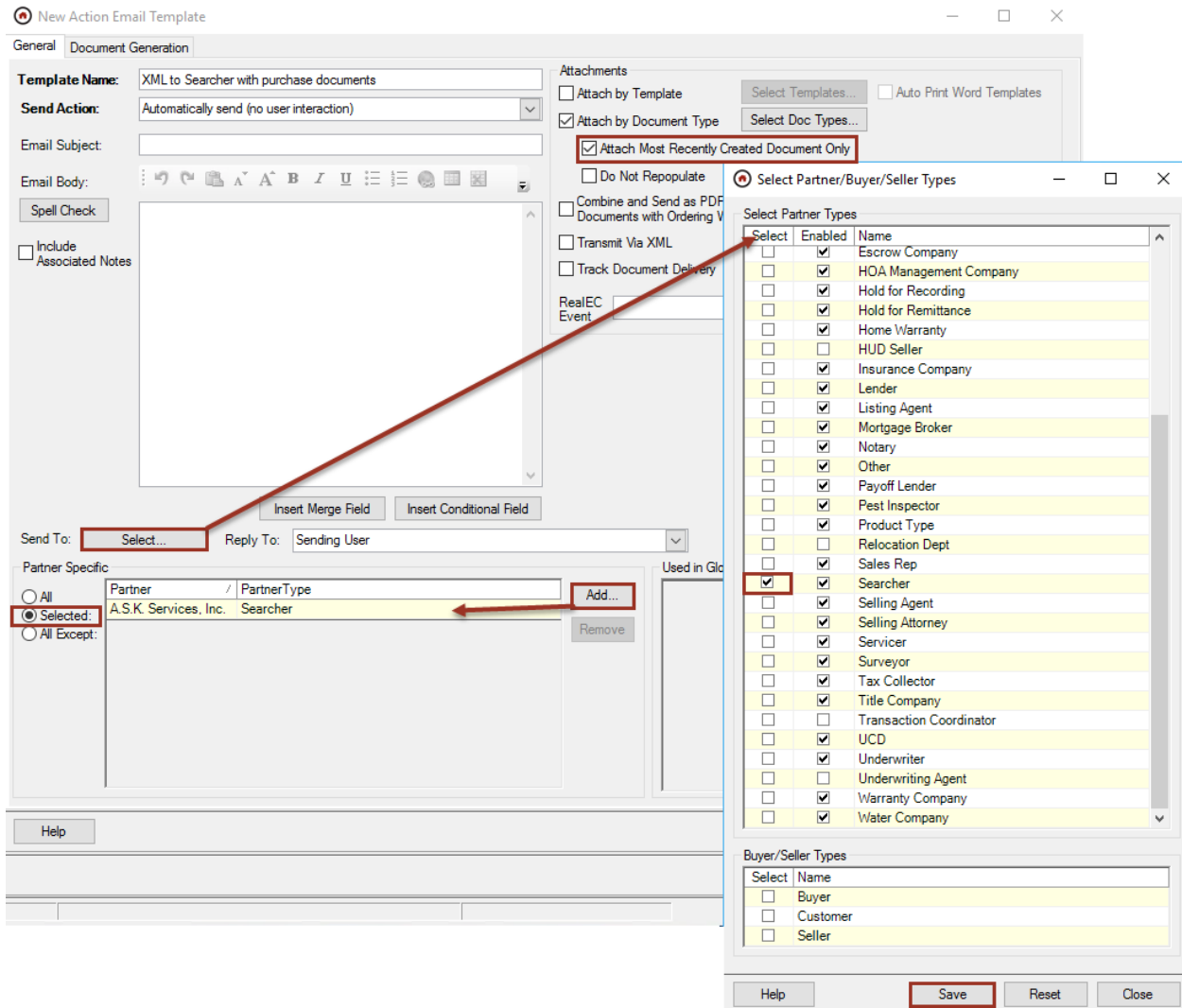
Select	Password Protected	Enabled	Document Type
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Action Auto Generated
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Affidavit
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Assessor's Map
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bankruptcy Search
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Buyer's Closing Statement
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cancellation Instruction
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cancellation Instruction - Signed
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check Image
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Closing Insight Report
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Closing Instructions
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Closing Package (Signed)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Closing Package (Unsigned)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Combined Closing Statement
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Commitment
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Confirmations
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contract
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CPL
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Critical Documents
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Deed
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Escrow Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Escrow Agreement - Signed
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Escrow Instructions
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Estimated Invoice
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Estimated Title Fees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Estoppel
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	FedEx Label
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Final Closing Package
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Final Closing Package - Signed
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HOA Status Letter
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Incoming Email
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Information Sheet - Buyer
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Information Sheet - Seller
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Invoice
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Loan Policy Jacket
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Loan Policy Schedules
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Military Search
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other

Help Save Reset Close

- **Check Attach Most Recently Created Document Only to ensure that the latest version of the document types on a file are being sent.**
- **In the Partner Specific area, check Selected and click Add to add the A.S.K. Services partner.**

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- Click on **Select** to open the **Send To** panel and select the **Notary** partner type.
- Click **Save**.



Setup for Email Templates

- If setting up using email templates, please include the following on specific requests for either NEW orders or UPDATE Orders accordingly.
- For both NEW and Update orders ensure that the Transmit Via XML box is selected
- New Orders
 - **In the Email Subject section, enter the following for New Orders:**

New Order File Number [RW|GetFileNumber_1|RW
 - **In the Email Body section, enter the following for New Orders:**

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CLIENT_ID: nnnnnn

FILENUMBER: [RW|GetFileNumber_1|RW]
[RW|GetFileClientNumber_1|RW]

PRODUCT_ID: [RW|GetProductTypeDisplayName_1|RW]

PURPOSE_ID: [RW|GetProductType_1|RW]

EXAM: YES

BUYERNAME: [RW|GetBuyerSellerNames_Buyer_1|RW]

SELLERNAME: [RW|GetBuyerSellerNames_Seller_1|RW]

ADDRESS: [RW|GetPropertyAddress_1|RW]

COUNTY: [RW|GetPropertyCounty_1|RW]

STATE: [RW|GetPropertyState_1|RW]

CITY: [RW|GetPropertyCity_1|RW]

LEGAL: [RW|GetPropertyLegalDescription_1|RW]

LEGAL_NOTES: [RW|GetPropertiesShortLegal_1|RW]

NOTES: [RW|GetNoteNewOrder_1|RW]

ZIP: [RW|GetPropertyZip_1|RW]

PARCEL_IDS: [RW|GetPropertyParcelIDsAll_1|RW]

LOAN AMOUNT: [RW|GetLoanAmount_1|RW]

PURCHASE PRICE: [RW|GetSalesPrice_1|RW]

LENDER: [RW|GetPartnerName_Lender_1|RW]
END:

- UPDATE Orders:

- ***In the Email Subject section, enter the following for Update Orders:***

UPDATE Order File Number [RW|GetFileNumber_1|RW]

- ***In the Email Body section, enter the following for Update Orders:***

CLIENT_ID: nnnnnn

FILENUMBER: [RW|GetFileNumber_1|RW]

PRODUCT_ID: [RW|GetProductTypeDisplayName_1|RW]

PURPOSE_ID: [RW|GetProductType_1|RW]

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EXAM: NO
BUYERNAME: [RW|GetBuyerSellerNames_Buyer_1|RW]
SELLERNAME: [RW|GetBuyerSellerNames_Seller_1|RW]
ADDRESS: [RW|GetPropertyAddressFull_1|RW]
COUNTY: [RW|GetPropertyCounty_1|RW]
STATE: [RW|GetPropertyState_1|RW]
CITY: [RW|GetPropertyCity_1|RW]
LEGAL: [RW|GetPropertyLegalDescription_1|RW]
LEGAL_NOTES: [RW|GetPropertiesShortLegal_1|RW]
NOTES: [RW|GetNoteNewOrder_1|RW]
ZIP: [RW|GetPropertyZip_1|RW]
PARCEL_IDS: [RW|GetPropertyParcelIdsAll_1|RW]
LOAN AMOUNT: [RW|GetLoanAmount_1|RW]
PURCHASE PRICE: [RW|GetSalesPrice_1|RW]
LENDER: [RW|GetPartnerName_Lender_1|RW]
END:

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General Document Generation

Template Name: Starter docs to ASK

Send Action: Automatically send (no user interaction)

Send Method: Email Only

Email Subject: New Order File Number [RW/GetClientsFileNumber_1IRW]

Email Body:

CLIENT_ID: nnnnnnnn
 FILENUMBER: [RW/GetClientsFileNumber_1IRW]
 PRODUCT_ID: [RW/GetProductTypeDisplayName_1IRW]
 PURPOSE_ID: [RW/GetProductType_1IRW]
 EXAM: YES
 BUYERNAME: [RW/GetBuyerSellerNames_Buyer_1IRW]
 SELLERNAME: [RW/GetBuyerSellerNames_Seller_1IRW]
 ADDRESS: [RW/GetPropertyAddressFull_1IRW]
 COUNTY: [RW/GetPropertyCounty_1IRW]
 STATE: [RW/GetPropertyState_1IRW]
 CITY: [RW/GetPropertyCity_1IRW]
 LEGAL: [RW/GetPropertyLegalDescription_1IRW]
 LEGAL_NOTES: [RW/GetPropertiesShortLegal_1IRW]
 NOTES: [RW/GetNoteNewOrder_1IRW][RW/GetNoteXmlNote_1IRW]
 ZIP: [RW/GetPropertyZip_1IRW]
 PARCEL_IDS: [RW/GetPropertyParcelIdsAll_1IRW]
 LOAN_AMOUNT: [RW/GetLoanAmount_1IRW]
 PURCHASE PRICE: [RW/GetSalesPrice_1IRW]
 LENDER: [RW/GetPartnerName_Lender_1IRW]
 END:

Attachments

Attach by Template Auto Print Word Templates

Attach by Document Type Do Not Repopulate

Attach Most Recently Created Document Only

Combine and Send as PDF those Documents with Ordering Weight Set

Transmit Via XML

Track Document Delivery

PDF Name:

PDF Type:

RealEC Event: RealEC Product:

The highlighted data will be replaced with your specific ClientID

Send To: Reply To: Sending User

Partner Specific

All Selected: All Except:

Partner	PartnerType
A.S.K. Services, Inc.	Searcher

Used in Global Actions

Search Ordered

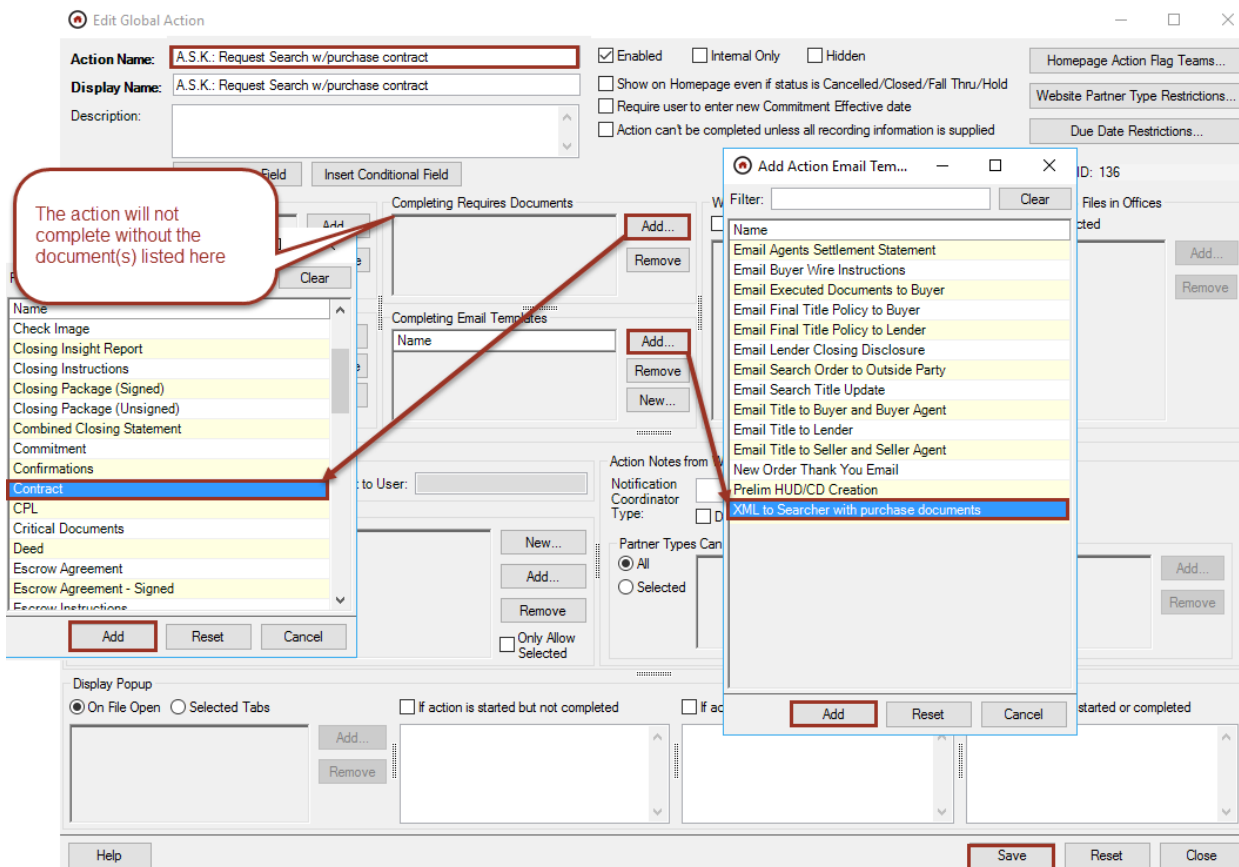
Buttons: Help, Save, Reset, Close

Admin/Action Lists/Action Groups

- **Highlight the group where the signing and/or closing actions exist.**
- **Click Edit Actions.**

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- **Click New Global Action and enter a Name like A.S.K.: Request Search w/purchase contract.**
 - **Click Add in the Completing Requires Documents area and select the document(s) needed for the email template created above.**
 - **Note: Adding documents as required to the action will prevent the action from sending the XML unless the documents are on the file.**
 - **Click Add.**
 - **Click Add in the Completing Email Templates area and select the email template created above.**
 - **Click Add.**
 - **Click Save.**



- **Check Dynamic.**
- **Select a Coordinator in the Start Task area (whomever normally deals with searches).**
- **Select Auto-start when Added to File.**
- **Select a Coordinator in the Complete Task area (whomever normally deals with searches).**

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- Click Selected in the Partner Specific area, then click Add to add the A.S.K. Services partner.
- Click Save.

Action: A.S.K.: Request Search Dynamic Keep Alive

Start Task
 Enabled
Responsible Party
 Coordinator Examining
 Partner Type
Initial Due Date Offset: [] business hours from... Display Offset: [] days
Starting Point: When Action Is []
Action Group: []
Action: []
 Due Date Locked
 Lock Starting
 Auto-start when Added to File

Complete Task
 Enabled
Responsible Party
 Coordinator Examining
 Partner Type
Initial Due Date Offset: [] business hours from... Display Offset: [] days
Starting Point: When Action []
Action Group: []
Action: []
 Due Date Locked
 Lock Completing
 Auto-complete when Added to File

Start Depends on Action:
Start Complete Action Add... Edit... Remove

Complete Depends on Action:
Start Complete Action Add... Edit... Remove

Create Depends on Action:
Start Complete Does Not Exist | Action Add... Edit... Remove

Partner Specific
 All
 Selected
 All Except:

Name	Partner Type	Address
A.S.K. Services, Inc.	Searcher	

Add... Remove

Add if Property Located in
 All
 Selected
State: [] Enable / Disable All in All States
Counties: Enabled County

Buttons: Help Save, New **Save** Reset Close

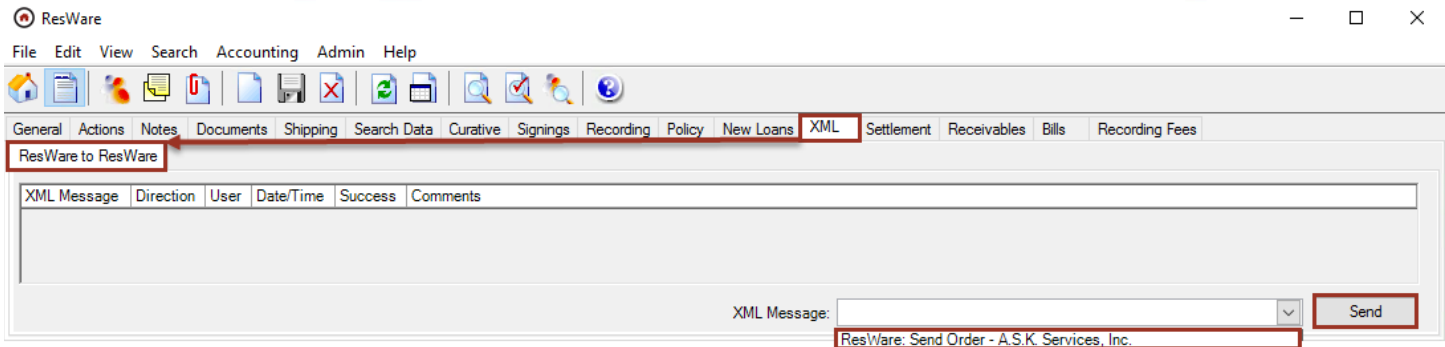
On a file – manual order placement

File/XML/ResWare to ResWare

- The A.S.K. Services partner must be on the file in order to send requests.

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- **Select ResWare: Send Order – A.S.K. Services, Inc. from the XML Message drop-down to order a search request.**
- **Click Send.**

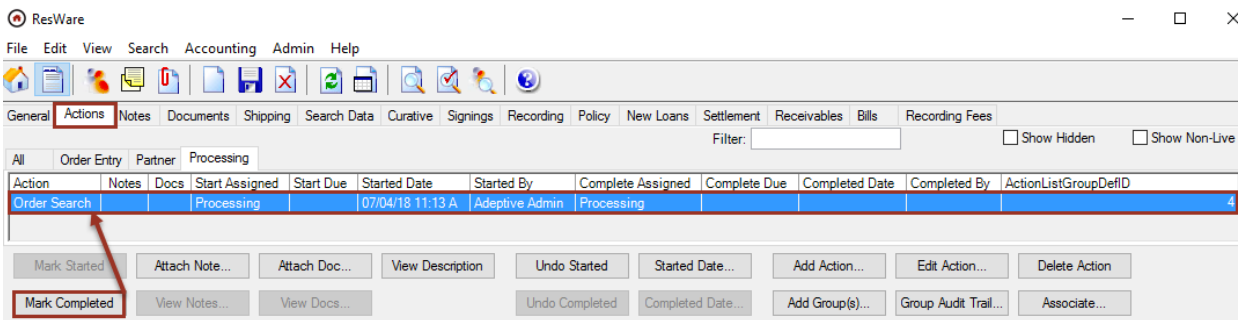


- **A.S.K. Services will return a note to the Note panel, documents to the Documents panel, and update the information on the Search Data panel of the file. If desired, action triggers may be set up based on the document types being added to the file.**

On a file – automatic order placement

File/Actions tab

- **The A.S.K. Services partner must be on the file in order to send order requests.**
- **Highlight the action being used to send the search request to A.S.K. Services and click either Mark Started or Mark Completed, depending on where the affect was set.**

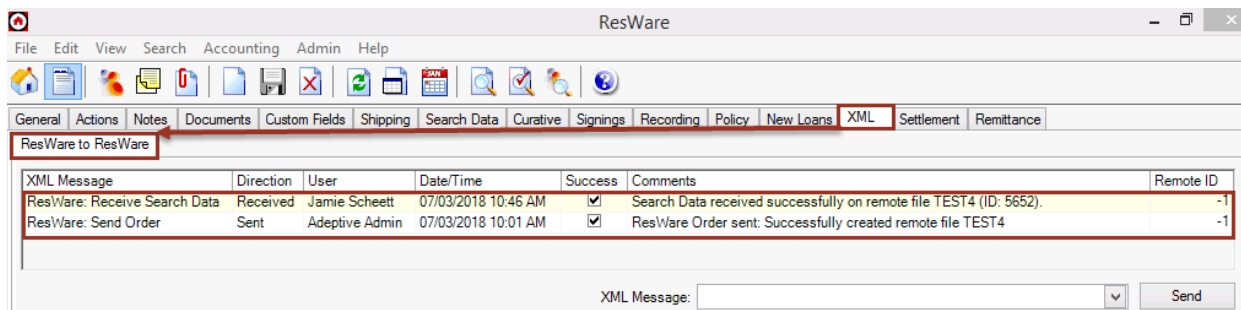


On a file - XML activity

File/XML/ResWare to ResWare

- **This panel shows activity from the initial order placement to the search data being returned from A.S.K. Services via manual order or from an action.**

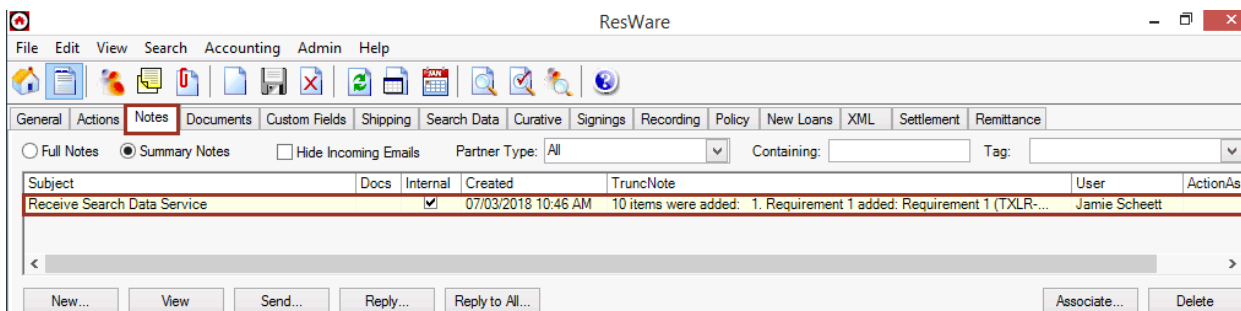
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On a file - Notes

File/Notes

- ***This panel shows the note returned from A.S.K. Services which includes a detailed list of any search data added, updated or not updated on the Search Data panel.***



On a file – Documents

File/Documents

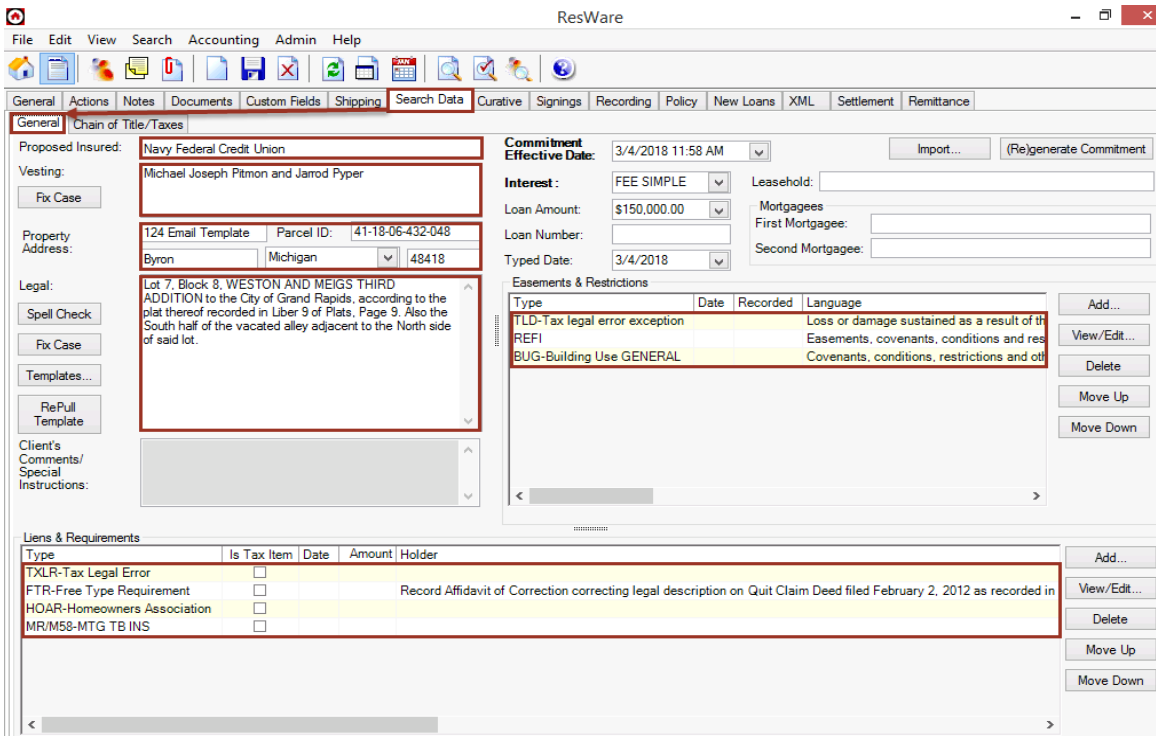
- ***This panel shows the documents received from A.S.K. Services for the services requested.***

On a file – Search Data

File/Search Data

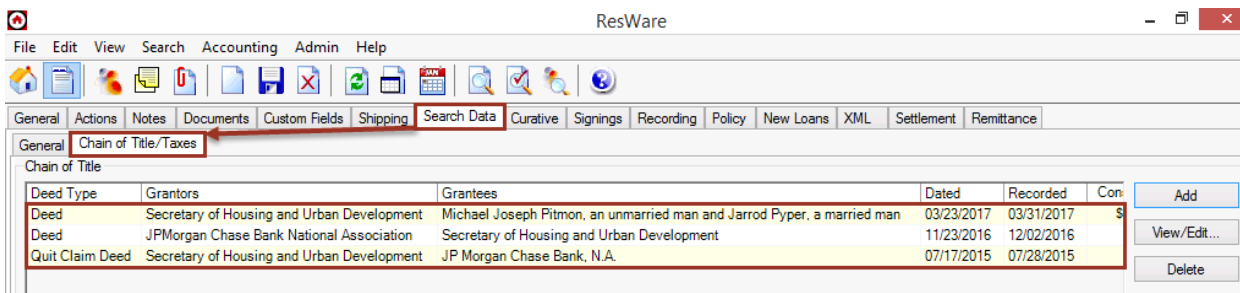
- ***A.S.K. will populate search information on this panel and add Easements & Restrictions, Liens & Requirements, and Chain of Title data.***

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The screenshot shows the ResWare application window with the 'Chain of Title/Taxes' tab selected. The 'General' section contains fields for 'Proposed Insured' (Navy Federal Credit Union), 'Vesting' (Michael Joseph Pitmon and Jarrod Pyper), 'Property Address' (124 Email Template, Byron, Michigan, 48418), and 'Legal' description (Lot 7, Block 8, WESTON AND MEIGS THIRD ADDITION to the City of Grand Rapids...). The 'Commitment' section shows 'Effective Date' (3/4/2018 11:58 AM), 'Interest' (FEE SIMPLE), and 'Loan Amount' (\$150,000.00). The 'Easements & Restrictions' table is visible below.

Type	Date	Recorded	Language
TLD-Tax legal error exception			Loss or damage sustained as a result of th
REFI			Easements, covenants, conditions and res
BUG-Building Use GENERAL			Covenants, conditions, restrictions and ot



The screenshot shows the 'Chain of Title' table in the ResWare application. The table lists deed transactions with columns for Deed Type, Grantors, Grantees, Dated, Recorded, and Con. The 'Search Data' tab is highlighted in the menu bar.

Deed Type	Grantors	Grantees	Dated	Recorded	Con.
Deed	Secretary of Housing and Urban Development	Michael Joseph Pitmon, an unmarried man and Jarrod Pyper, a married man	03/23/2017	03/31/2017	\$
Deed	JPMorgan Chase Bank National Association	Secretary of Housing and Urban Development	11/23/2016	12/02/2016	
Quit Claim Deed	Secretary of Housing and Urban Development	JP Morgan Chase Bank, N.A.	07/17/2015	07/28/2015	

Adeptive Support:

Once your setup is finished you may need to reach out to Adeptive Support to ensure that communication can flow by having the bindings updated in your database. They can be reached at support@resware.qualia.com.

Below is a sample of what script support may use to update these bindings. It is important that Support execute review and execute any script related to bindings as this could change.

```
BEGIN TRAN UPDATE dbo.ResWare2ResWareMapping SET BindingSendOrder =
'ResWareBasic_IOrderPlacementService', BindingSendSigning = 'ResWareBasic_IReceiveSigningService',
BindingSendNote = 'ResWareBasic_IReceiveNoteService',
BindingURLSendActionEvent = 'ResWareBasic_IReceiveActionEventService',
BindingSendSigningComplete = 'ResWareBasic_IReceiveSigningCompleteService',
BindingSendFileInfo = 'ResWareBasic_IReceiveFileInfoService',
BindingSendSearchData = 'ResWareBasic_IReceiveSearchDataService' WHERE PartnerCompanyID = XXX --COMMIT
```